

NEWINGTON HOUSING AUTHORITY

MEETING MINUTES of September 2, 2015

Roll Call and Call to Order

Present: Melinda Harvey, Robert Counihan, Gary Guyette, Constance Ayers, John Schultz, Susan Robins

Absent: None

Meeting called to order at 5:33 pm by Bob Counihan.

Public Comment- None

HUD Annual Plan

Vicente Ithier from Imagineers was present to do the annual HUD meeting to present our annual plan. Basically there are no changes for the next year. All of our allotted vouchers are used (we are full), and we were given a High Performance rating from HUD. There was a motion by Sue Robins, seconded by Connie Ayers to accept the HUD annual plan as presented by Imagineers. The motion passed. John Schultz abstained.

Bob Counihan signed off on the annual plan.

Approval of Minutes

A review of the July and special August meeting minutes was done. A motion by John Schultz to approve the July minutes was seconded by Sue Robins. Motion passed.

A motion was made by Gary Guyette and seconded by Connie to approve the August "special" meeting minutes. Motion passed.

Financial Statements

Both the Operating Statement and bank balances were reviewed.

No comments.

Signing of Checks

Bob Counihan counter signed checks.

Executive Director's Report

-Melinda reported that the engineers have reviewed the roofing and we are still a "go" on the Solar Panels. Hoping for end of October installation dates. We have not gotten the final documents which Melinda will submit to Lee Johnson, Esq for final review.

-Melinda reviewed the progress of the construction at Cedar Village. We are pretty much complete on the siding, storm doors, and roofing. Still working on fire system (programming), boilers and hot water heaters. John mentioned he had driven by before the meeting and raised some concerns about how the job site looked. He was concerned about what he thought might be OSHA concerns...no safety nets under scaffolding, work areas not properly taped off with "caution" tape, some wood exposed and no vapor barriers (they are built into the foam board insulation). Melinda said she would go over and look at the site and pass on John's concerns to BRD Builders.

-Due to the change order of closing the A/C sleeves at the last minute, we have purchased at a discount a number of A/C units for the residents to purchase and re-pay on a payment plan if necessary.

-Melinda reported on a tenant/construction meeting and all results from that meeting were very positive.

-The SSHRP grant announcements went out from the Governor's office. Melinda will let the press know of our award.

-We still have not received the Pre-Development grant so we will cancel it now that we have the SSHRP grant award coming in.

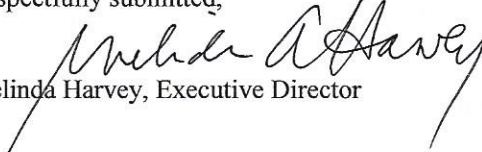
-Melinda applied for two HASIP grants to fund Resident Programs. One is for a ping pong table for Keleher Park, the other for a garden shed and ping pong table for Cedar Village. Melinda felt the residents needed something to do in the winter. We will start a ping pong tournament.

-Progress continues on the Keleher apartment fire renovations. Not too much to report. About to do the dry wall.

-Melinda reported that the repairs to the Keleher Park driveway have been completed.

A motion to adjourn was made by Connie Ayers, seconded by Gary Guyette. Meeting was adjourned at 6:32 by Bob Counihan.

Respectfully submitted,


Melinda Harvey, Executive Director

